

Franklinton Board of Commissioners
Regular Monthly Meeting
February 16, 2010
7:00 p.m.

Mayor Elic A. Senter called the regular meeting of the Franklinton Board of Commissioners to order at 7:02 p.m. Commissioner Joe Cutchins, Jr. gave the invocation and the Franklinton Girl Scout Troop #983 led the Board in the Pledge of Allegiance.

Those present were Mayor Elic A. Senter, Commissioners John Allers, Al Barbour, Joe Cutchins Jr., Anita Fuller and Art Wright, and Town Manager Larry Carver. Other staff members present were Public Works Director Raymond Bragg, Water Plant Superintendent Frank Efird, and Zoning Administrator/Planner Tammy Ray. Those absent were Town Clerk Kim Worley, Chief John Green and Attorney Mitch Styers.

CONSIDERATION OF MINUTES

Commissioner Cutchins made the motion to accept the minutes of the corrected January 19 regular Board minutes and the January 25 workshop minutes. The motion was seconded by Commissioner Fuller and accepted unanimously.

CITIZENS CONCERNS

1. Franklinton Girl Scout Troop #983, Makeia Gaither of 1600 West Side Road and Courtney Goswick of 1617 NC 56 Highway, both of Franklinton requested the Board of Commissioners dedicate the week of March 7 – 14 as Girl Scout Week.
2. Mr. Joe Cutchins, Jr of 120 North Main Street requested the Board of Commissioners to consider a special event permit for February 21st for the First Baptist Church to celebrate Old Fashion Day. He requested approval for the church membership to be able to march from the Franklinton Elementary School to the church and also requested police assistance.

PRESENTATION

1. Mayor Elic Senter presented to Public Works Director Raymond Bragg in absentia Public Works employees Sylvester Johnson's Five Year Service Award and Gary Kearney's Twenty-Five Year Service Award.
2. Mayor Senter presented Franklinton Girl Scout Troop #983 with a Certificate of Appreciation and Proclamation claiming March 7-14 as Girl Scout Week in Franklinton.
3. Mayor Senter presented the Franklinton Citizen of the Year Award to Mrs. Sheila Allers recognizing her loyalty and dedication to the Town including her role as the Chairperson of the Tree Committee, member of the Arts Alive & URC Committees and her work on the Franklinton Pocket Park Grant. Mrs. Allers thanked the Mayor for the award and stated that she loved her Town and encouraged every citizen to get involved.

4. Scott May with May & Place Associates presented the Board of Commissioners the Town's Annual Audit. Mr. May stated that a new firm conducted the audit. He stated the Town didn't have any errors. Both funds showed a profit after the depreciation of assets. He stated this was an excellent audit for the Town and encouraged the Board to be proud of Town Staff for their hard work in keeping spending at a minimum. Commissioner Cutchins stated that he was glad the Town did financially well during the previous year.

COMMITTEE/COMMISSION REPORTS

Tree Committee

Sheila Allers, Chairwoman

Sheila Allers told the Board that the Pocket Park construction had been delayed due to the weather and that she hoped for a positive change so the project can get started. She announced that on March 27th at 10:00am the Franklinton Tree Committee will celebrate Arbor Day at the Town Hall Annex. She encouraged everyone to attend the celebration. In addition, Mrs. Allers shared that March is the time to fertilize pecan trees.

Uptown Revitalization Committee

Pier Williamson, Chairman

Mayor Elic Senter announced that the URC did not meet in February.

Franklinton Senior Center

Patrick Woods, Director

There is a copy of this report on file.

Economic Development Committee

Dr. Stephanie Brown, Chairperson

Mayor Senter explained that Mr. Ronnie Goswick with the Franklin County EDC met with the Franklinton EDC and discussed the local incentive program that is offered for incoming businesses into the County.

Mayor Senter stated that the committee had prioritized their monthly topics for discussion for 2010 and stated that the EDC is planning to conduct another citizen survey in order to get some updated information from the community. The community's feedback is an important factor in how the EDC moves forward on issues within the Town. The previous survey conducted by the Strategic Planning Committee is a great base reference and analysis of the data will hopefully give the group some guidance into citizen concerns in our community.

*Franklinton Township Chamber of Commerce
Mrs. Tanisha Holmes, President*

Mayor Senter announced that the Chamber of Commerce Business Directories are available at Town Hall free of charge. He also announced that the Fun In The Sun Festival is scheduled for May 16, 2010 and the Chamber will request approval of the festival and street closings at the March meeting.

*Franklinton Arts Alive Committee
Commissioner Anita Fuller*

Commissioner Anita Fuller stated that the committee had discussed hosting an Alive After 5 Event and had decided that they are looking at planning this event in May of 2011. In addition, Commissioner Fuller explained that the Arts Alive Committee and other non-profit art organizations were planning to meet and possibly host some events together. She stated this was a great opportunity for networking for all groups involved.

External Board/Committee Updates

Kerr Tar COG

Mayor Senter stated that the group had discussions concerning financial hardships and budget constraints that have been felt throughout our region.

Franklin County EDC

Mayor Senter stated that the committee met the previous Thursday and that Larry Woodlief had presented an idea for the group to host an Economic Development Forum for the entire County. He stated that he would keep the Board apprised of the future date.

CAMPO

Mayor Senter reported that CAMPO recognized that the Town was currently conducting a study of a proposed by-pass in conjunction with the County's Comprehensive Transportation Plan. In addition, CAMPO members recognized the concerns that the Town have expressed in regards to the Southeastern High Speed Rail Corridor plans and have expressed an interest in extending a hand in planning for the corridor.

Mayor Senter recognized the passing of Youngsville's Commissioner Dr. Corpening and extended condolences to his family during their time of bereavement.

Franklin County Chamber of Commerce

Commissioner Cutchins told the Board the chamber held their monthly meeting on the 4th of February. Topics of discussion were increasing membership and he stated that the Chamber was finally standing on solid financial ground. In addition, he explained that Palziv, the new

company replacing HON in Louisburg plans on hiring 72 employees and that a pharmaceutical company is considering building a shell building at the County HUB site.

Franklin County Committee of 100

There was no report.

MANAGER'S REPORT

Public Works

Report from Raymond Bragg, Public Works Director

There wasn't a monthly report distributed.

Mr. Raymond Bragg stated that water line breaks had taken all employee resources for last week and so far this week to repair. He explained that often during and sometimes following a cold snap water lines have a tendency to rupture and break and that we had certainly had more than our share of breaks. So much so that the majority of the readings for water meters had to be estimated.

Commissioner Wright commended Mr. Bragg and his staff for doing such a great job in snow removal.

Police Department

Report from Chief John Green

There is a report on file.

Water Treatment Plant

Report from Frank Efrid, Water Plant Superintendent

There is a copy of this report on file.

Planning and Zoning

Report from Tammy Ray, Planning, Code Enforcement & Zoning Administrator

There is a copy of this report on file.

Finance & Administration

Report from Larry Carver, Town Manager

Town Manager Larry Carver explained to the Board that the General Fund currently showed a surplus and the Enterprise Fund showed a deficit. He stated that a thorough discussion of the current budget would take place during the Board of Commissioner's Planning Retreat on Wednesday and Thursday of the week at Magnolia Manor in Warrenton.

OLD BUSINESS

Action Item Updates

Ordinance Update

Town Manager Larry Carver reminded the Board of the Ordinance Workshop scheduled for March 4th at 7:30pm.

ETJ Expansion

There was no report.

Sewer Rehabilitation

Town Manager Larry Carver told the Board that Town staff and engineers were creating a punch list with the contractor and had nine details to address. In addition, he stated that Bryce Mendenhall, Franklin County Public Utilities Director stated that progress on the sewer project was noticeable.

Hardees Sewer Project

Town Manager Larry Carver told the Board that bid opening for construction would be held on March 4th and that Mrs. Ray had received the Hardees site plan and was working with Hardees on the landscaping plans.

Olde Liberty Water Reclamation Project

There was no report.

Water Filtration Up-fit

Town Manager Larry Carver stated the Town is waiting on approval from the State and that we should receive notice soon.

Consideration of Appointing In-town Representative to the Planning Board

Mayor Elic Senter introduced the candidates that had applied for the In-town appointment to the Franklinton Planning Board. Commissioner Al Barbour nominated Mrs. Brenda Hegyi of 201 North Main Street and Commissioner Art Wright seconded the motion. Commissioner Anita Fuller abstained from voting. The remainder of the Board of Commissioners voted unanimously to approve.

NEW BUSINESS

Consideration of Request from American Legion Post 52 for Funding of the Annual Stand Up for America Celebration

Commander Harvey Satterwhite addressed the Board and thanked them for their support of the previous year's Stand Up for America Celebration. He said the event has proven to be a great success for the Legion as well as promote interest and tourism to the Town. He presented the Board with information from last year's event which included concerns and issues to address for 2010's event. Commander Satterwhite requested the Board of Commissioners support the 2010 event as they did last year and also requested the support of the Franklinton Police Department. Mayor Senter stated that the budget contained the money to support this year's event and also included a provision for police support. He said the event was scheduled for July 4th and the rain date was scheduled for July 5th.

Commissioner Anita Fuller made a motion to approve the Special Events Permit for the American Legion Post 52 to host the 2010 Stand Up for America Celebration on July 4th with a scheduled rain date of July 5th. Commissioner Joe Cutchins, Jr. seconded the motion. The motion was unanimously approved.

Commissioner Art Wright made a motion to support the Stand Up for America Celebration by donating \$2,500 as budgeted and to provide Police support. Commissioner John Allers seconded the motion. Commissioner Al Barbour opposed approval. The remainder of the Commissioners voted in affirmation.

Review of Discussion at Dam Workshop and Consideration of Emergency Dam Stabilization at a cost of \$9,211.25.

Town Manager Larry Carver explained to the Board that the Upper Reservoir Dam has eroded throughout the years and there have been a couple of cyprus boards that were added to the dam in order to gain more volume. Over the years, pressure has built up around the structure and has forced the dam to become unstable. Mr. Carver requested the Board consider an emergency repair to the dam whereby the Board would approve an appropriation of \$11,211.25 from the Fund Balance to stabilize the structure long enough for a study to be conducted on the necessary repairs and upgrades to the dam. Commissioner John Allers made the motion to approve the Fund Balance Appropriation for the emergency repairs to the dam. Commissioner Joe Cutchins, Jr. seconded the motion. The motion was unanimously approved.

Consideration of a Resolution Authorizing the Town Manager to Solicit Grants and Loans in the amount of \$3,000,000 to Conduct a Dam Improvement Project.

Mr. Carver stated that more discussion in regards to the condition of the dam would be held at the Planning Retreat later in the week.

Special Events Permit Request from the URC to Hold a Communitywide Yard Sale on Main Street April 10, 2010

The URC requested the Board of Commissioners to permit the URC to host another Communitywide Yard Sale on April 10, 2010 on Main Street which would close the street from 6:00am until 2:00pm. Also, the committee requested support from Town Staff for the event. Commissioner John Allers made a motion to approve the Special Events Permit. Commissioner Anita Fuller seconded the motion. The motion passed unanimously.

MAYOR'S ANNOUNCEMENTS

Date Reminders

- URC Meetings 6 pm 1st Thursday
- Arts Alive 3rd Thursday
- Tree Committee 4th Tuesday
- Township Chamber 1st Monday
- Planning Board 3rd Monday

Mayor Senter reminded everyone about the Commissioner's Planning Retreat for Wednesday and Thursday starting at 8:30am until 5:00pm at the Magnolia Manor in Warrenton. He encouraged everyone to attend the event.

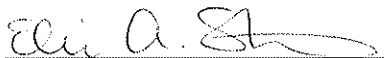
OTHER BUSINESS

There was no other business.

ADJOURNMENT

Commissioner Anita Fuller made the motion to adjourn the meeting. The motion was seconded by Commissioner Joe Cutchins, Jr. and accepted unanimously.

Respectfully Submitted:



ELIC A. SENTER
MAYOR

TAMMY RAY
ZONING ADMINISTRATOR/PLANNER

Franklinton Board of Commissioners
Special Called Meeting
Franklinton Town Hall Annex
March 4, 2010
7:30 p.m.

Mayor Elic A. Senter called the Franklinton Board of Commissioners special called meeting to order at 7:30 p.m. The invocation was given by Commissioner John Allers.

Those present were Mayor Elic A. Senter, Commissioners John Allers, Joe Cutchins Jr., Anita Fuller, Art Wright, Town Manager Larry Carver and Town Clerk Kim Worley. Commissioner Al Barbour was not present.

Others present were Zoning Administrator Tammy Ray, Chief John Green and Public Works Director Raymond Bragg.

NEW BUSINESS

Consideration of a resolution directing O'Brien & Gere to move forward in conducting a Preliminary Engineering Report and Environmental Assessment study of the Franklinton Dam and Reservoir

Mayor Senter told the Board that this was discussed at the retreat.

Commissioner Allers made the motion to adopt the resolution conducting a Preliminary Engineering report and Environment Assessment study of the Franklinton Dam and Reservoir. The motion was seconded by Commissioner Cutchins and accepted unanimously.

Consideration of a resolution to pursue a planning grant from the North Carolina Rural Economic Development Center to evaluate the Town's sewer collection system

Mayor Senter told the Board that this was discussed at the retreat. Town Manager Larry Carver told the Board that this is for the flow meter project. He stated that based on raw data he had compiled so far with the current sewer improvements we have saved close to a million gallons of inflow and infiltration. He stated we still have a lot more inflow and infiltration and are trying to get this grant to try and find the rest of it. Town Manager Larry Carver told the Board that Mike Acquesta will be the engineer on this project and is here if the Board has any questions.

Mayor Senter thanked Mr. Acquesta for all the work he has done for the Town.

Commissioner Fuller made the motion to adopt the resolution to pursue a planning grant from the North Carolina Rural Economic Development Center to evaluate the Town's sewer collection system. The motion was seconded by Commissioner Wright and accepted unanimously.

Consideration to allow Soil & Environmental Consultant PA, Kevin Martin to conduct a wetland delineation study in association with the Franklinton Dam study.

Mayor Senter told the Board that this was discussed at the retreat.

Commissioner Allers made the motion to allow Soil & Environmental Consultant P.A. Kevin Martin to conduct a wetland study. The motion was seconded by Commissioner Cutchins and accepted unanimously.

Consideration of approving the proposed Purchasing Policy for the Town

Town Manager stated this was discussed at the retreat.

Commissioner Allers made the motion to approve the purchasing policy for the town. The motion was seconded by Commissioner Wright and accepted unanimously.

Schedule date for ordinance workshop

Mayor Senter asked why the Board could not discuss this tonight. Tammy Ray told the Board that she feels like it will be a long meeting and she has not finished preparing everything for the meeting.

The Board set April 15th for the ordinance workshop.

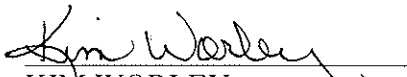
ADJOURNMENT

Commissioner Wright made the motion to adjourn the meeting. The motion was seconded by Commissioner Cutchins and accepted unanimously.

Respectfully Submitted:



ELIC A. SENTER
MAYOR



KIM WORLEY
TOWN CLERK

Town of Franklinton
Public Works Department

Water Dept.	Sewer Dept.	Street Dept.	Vehicle Maintenance	Equipment Maintenance	Cemetery	Other
Meter Reading	Daily Pump Station Inspection <i>6K5</i>	Residential Brush Pick-Up <i>X2</i>	Police Dept. ✓	Police Dept. ✓	Ground Maintenance ✓	Assist Public ✓
Rechecks <i>17</i>	Pump Station Repairs <i>OAK Ridge / Pine</i>	Appliance Pick-Up <i>2</i>	Water Plant ✓	Water Plant ✓	Lot Sales <i>0</i>	Building Maintenance ✓
Locates <i>9</i>	Locates <i>9</i>	Street Right-of-Way Maintenance <i>TRASH PICKUP</i>	Public Works ✓	Public Works ✓	Locates ✓	Assist Animal Control ✓
<i>26</i> New Customer Cut-Ons	Pump Station Ground Maintenance	Side Walk Maintenance				Out of Town Purchasing Trips ✓
Customer Finals <i>29</i>	Outfall Maintenance	Storm Drain Maintenance				
Non-Payment Cut-Offs	Outfall Inspection ✓	Ditch Maintenance				
Non-Payment Cut-Ons	Sewer Taps <i>0</i>	Sign Maintenance <i>7</i>				
Meter Tampering <i>0</i>	Main Line Maintenance ✓	Tree/Shrub/Flower Maintenance				
Meter Replacements	Manhole Maintenance ✓	Street Light Maintenance <i>10</i>				
Water Line Repairs <i>14</i>	Service Line Maintenance <i>9</i>	Leaf Pick-Up <i>X2</i>				
Water Taps		Banners/Christmas Lights				
Outfall Maintenance <i>INSPECT</i>		Yard Waste Center Maintenance <i>1</i>				
Upper Reservoir Ground Maintenance		<i>Patch work</i>				
Water Tank Ground Maintenance						



Franklinton Police Department

John Green
Chief of Police
jgreen@franklintonnc.us

TO: Mayor Elic Senter
Commissioner John Allers
Commissioner Al Barbour
Commissioner Joe Cutchins
Commissioner Anita Fuller
Commissioner Art Wright
Town Manager Larry Carver

Location:
7 West Mason Street
Franklinton, NC 27525
(919) 494-2151

FROM: Chief John T. Green, Jr.

SUBJECT: Monthly Report for February 1 – 28, 2010

DATE: March 11, 2010

Mailing Address:
PO Box 309
Franklinton, NC 27525

I. The Police Department should have our full-time officer hired and reporting to work within the next couple of weeks.

II. Response totals for this month are:

Total Number Calls of Service	214
Total Number of Arrests	23
Total Number of Citations	40
Total Number of DWI's	3

Board of Commissioners Meeting March 17, 2010

Zoning – Planning – Code Enforcement – Safety Report

Zoning Permits Issued

February 13, 2010 through March 12, 2010

02/09/10	406 Bullock Street	Carport & Storage Bldg.
02/15/10	206 Lee Street	10'x25' Chain Link Fence in Rear Yard
02/24/10	201 Winston Street	10'x12' Storage Shed in Rear Yard
03/03/10	85 Applegate Drive	Single Family Home w/ 10x12 Rear Deck
03/08/10	105 Cedar Creek Rd.	Recertification of Septic System
03/10/10	12 Water Street	2 Commercial Advertising Signs

Total of 6 permits issued

Zoning Certificates to do Business As

03/08/10	1 Junction Plaza	The Wash HOUSE (Formerly J&H Laundry)
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Total of 1 Business Certificate Issued

Code Enforcement Citations

06/30/2009 through 08/25/2009 – 8 Citations written to various locations for Grass violations.

01/19/2010	216 N. Cheatham Street	Trash/Debris
01/28/2010	7 Mitchell Avenue	Animal violation
03/08/2010	405 Bullock Street	Trash/Debris

Total of 3 Citations Issued in 2010

Activities

1. We continue to work with citizens of the Town in reference to Code Enforcement complaints. However, the majority of the complaints are forwarded to Henry. He is doing a great job at driving the Town and addressing code violations. He and Nikki continue to work to track each violation and follow-up with deadlines and citations.
2. The Planning Board will meet this month. We are reviewing 3 special use permit applications.
3. I continue to work with the COG in updating the ordinances and with Oliver Bass in writing the land usage ordinances.
4. I am working with Oliver Bass in reference to the Internet Sweepstakes Ordinance. We will meet on April 8th to begin the first draft.
5. I attended the CTPAC meeting on March 2nd and have firmed up the final routes of the proposed by-pass.
6. I attended the TCC meeting on March 4th and the CAMPO continues to work on prioritizing member projects and developing a plan to move forward with studying different member projects.