

CHAPTER 32: BOARDS AND COMMISSIONS

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ECONOMIC DEVELOPMENT COMMITTEE

§ 32.20 PURPOSE; INTENT.

The purpose and intent of this subchapter is to establish an advisory committee to the Board of Commissioners for economic development issues for the Town of Franklinton. The Economic Development Committee will act as a liaison between the Town and Franklin County Economic Development staff, boards, organizations and businesses.

§ 32.21 COMPOSITION.

The Committee shall be comprised of 11 members appointed by the Franklinton Board of Commissioners. The following individuals and professions shall be represented on the committee:

Town Mayor, Town Manager, Citizen, Commercial or residential real estate agent, Banker Franklin County Economic Development representative, Local medical representative, Local business owner, OneFranklinton representative, Local utility service company representative and a Local industry representative.

§ 32.22 DUTIES.

The Economic Development Committee shall be responsible for:

(A) Serve as a liaison between Board of Commissioners and the Franklin County EDC, and Franklin County Committee of 100;

(B) Advise Town on existing economic development activities and open lines of communication;

(C) Work with County Economic Development staff to help the Town set economic priorities;

(D) Develop possible local incentives and policies;

(E) Identify and help pursue economic development grants;

(F) Support the economic development strategies of the Franklinton Strategic Plan;

(G) Provide forum for economic development presentations;

(H) Help County Economic Development staff identify local projects; and, host meetings with local landowners.

§ 32.23 TERMS OF MEMBERS.

Members of the Committee shall serve for three-year terms; provided, however, that of the members initially appointed to the Committee, two shall be appointed for a four-year term, three shall be appointed for a three-year term, and two shall be appointed for a two year term. ('81 Code, § 14-40) (Ord. passed 7-16-79)
Ex officio members may be appointed, as necessary.

§ 32.24 MEETINGS.

The Committee shall set a regular schedule for meetings, and the Chairperson may call a special meeting upon the request of a majority of members of the Committee. ('81 Coded, § 14-42) (Ord. passed 7-16-79)

§ 32.25 QUORUM

A quorum in meetings of the Committee shall consist of four members. ('81 Code, § 14-43). (Ord. passed 7-16-79)

§ 32.26 REPORT TO BOARD

The Committee shall submit an annual report of its activities and recommendations and copies of its minutes and proceedings of its regular and special meetings to the Board of Commissioners. ('81 Code, § 14-46) (Ord. passed 7-16-79)

§ 32.27 ATTENDANCE AT MEETINGS; REMOVAL

Faithful attendance at meetings of the Committee is to be considered a prerequisite to continued membership. Any member missing three consecutive meetings may be removed by the Board of Commissioners. ('81 Code, § 14-44) (Ord. passed 7-16-79)

TREE COMMITTEE

§ 32.30 PURPOSE; INTENT.

The purpose and intent of this subchapter is to establish an advisory committee to the Board of Commissioners to foster the protection and maintenance of the natural environment in Franklinton's planning jurisdiction with the understanding that Franklinton's landscape impacts the health of the Town's natural environment; and, the health, safety, and welfare of the Town's citizens. Another purpose of this subchapter is to encourage the use of trees and shrubs to create a more natural and amenable human environment. ('81 Code, § 14-36) (Ord. passed 7-16-79)

§ 32.31 CREATED.

The Franklinton Tree Committee referred to in this subchapter as the “Committee” is hereby created and established for the Town. ('81 Code, § 14-37) (Ord. passed 7-16-79)

§ 32.32 COMPOSITION.

The Committee shall consist of five members.
(‘81 Code, § 14-38) (Ord. passed 7-16-79)

§ 32.33 QUALIFICATIONS, APPOINTMENT OF MEMBERS; EX OFFICIO MEMBERS.

The members shall be citizens and residents of the Town and shall be appointed by the Board of Commissioners. *Ex officio* members may be appointed, as necessary.
(‘81 Code, § 14-39) (Ord. passed 7-16-79)

§ 32.34 TERMS OF MEMBERS.

Members of the Committee shall serve for three-year terms; provided, however, that of the members initially appointed to the Committee, two shall be appointed for three-year terms, one shall be appointed for a two-year term and two shall be appointed for one-year terms. Their successors shall be appointed for terms of three years. ('81 Code, § 14-40) (Ord. passed 7-16-79)

§ 32.35 ELECTION AND TERMS OF OFFICERS.

The Committee shall elect a Chairperson, a Vice-Chairperson, and a Secretary. The term of officers shall be one year. ('81 Code, § 14-41) (Ord. passed 7-16-79)

§ 32.36 MEETINGS.

The Committee shall set a regular schedule for meetings, and the Chairperson may call a special meeting upon the request of a majority of members of the Committee.
(‘81 Code, § 14-42) (Ord. passed 7-16-79)

§ 32.37 QUORUM.

A quorum in meetings of the Committee shall consist of four members.
(‘81 Code, § 14-43) (Ord. passed 7-16-79)

§ 32.38 ATTENDANCE AT MEETINGS; REMOVAL.

Faithful attendance at meetings of the Committee is to be considered a prerequisite to continued membership. Any member missing three consecutive meetings may be removed by the Board of Commissioners. ('81 Code, § 14-44) (Ord. passed 7-16-79)

§ 32.39 RULES; RECORD OF PROCEEDINGS AND ATTENDANCE.

The Committee shall adopt rules for the transaction of its business and shall keep a record of its members' attendance and of its resolutions, discussions, findings and recommendations, which recorded shall be public record. ('81 Code, § 14-45) (Ord. passed 7-16-79)

§ 32.40 REPORT TO BOARD.

The Committee shall submit an annual report of its activities and recommendations and copies of its minutes and proceedings of its regular and special meetings to the Board of Commissioners. ('81 Code, § 14-46) (Ord. passed 7-16-79)

§ 32.41 DUTIES.

The Franklinton Tree Committee shall serve as an advisory board to the Board of Commissioners with the following duties:

(A) Facilitate the protection and maintenance of the natural environment in Franklinton's planning jurisdiction;

(B) Ensure citizens are aware of Town landscape regulations and proper landscape maintenance techniques.

(C) Foster communication among citizens of the Town that would ensure the proper planting, protection and maintenance of plants and coordinate active measures to support their health and growth within the Town;

(D) Establish a street tree program for the Town;

(E) Prepare an approved plant list for the Town;

(F) Conduct a tree survey of existing trees along streets and on public property within the Town;

(G) Investigate available grants, loans or contributions from other governmental agencies, public or private corporations or individuals; and to recommend the expenditure of any proceeds toward the accomplishment of the committee's purpose;

(H) Conduct continuing research, planning and feasibility studies required to support the purpose stated in this subchapter;

(I) Ensure that Town staff is aware of proper landscape maintenance and planting techniques.

('81 Code, § 14-47) (Ord. passed 7-16-79)

§ 32.42 VACANCIES.

Vacancies on the Committee occurring for reasons other than expiration of term shall be filled for the unexpired remainder of the term by the Board of Commissioners.
(’81 Code, § 14-48) (Ord. passed 7-16-79)

PLANNING BOARD

§ 32.50 ESTABLISHMENT.

There shall be a Town Planning Board for the Town of Franklinton, North Carolina, and its extraterritorial jurisdiction, established under the authority of the G.S. Ch. 160A, Article 19.
(Ord. passed 8-26-85)

Statutory reference: Local planning and regulation of development, see G.S. §160A-360 et seq.

§ 32.51 MEMBERSHIP, TERMS AND VACANCIES.

(A) The Planning Board shall consist of five members, three of whom shall be citizens living within the corporate limits of the Town, and two of whom shall be citizens living within the Town’s extraterritorial jurisdiction. The in-town members shall be appointed by the Board of Commissioners of the Town. The extraterritorial members shall be appointed by the Franklin County Board of Commissioners from the recommendation of the Board of Commissioners, in accordance with G.S. §160A-362.

(B) Initial terms shall be as follows:

(1) In-Town members.

- (a) One member shall be appointed for a term of one year.
- (b) Two members shall be appointed for terms of two years.

(2) Extraterritorial jurisdiction members. Two members shall be appointed for terms of three years.

(C) Their successors shall be appointed for terms of three years. Terms shall expire on June 30. Members shall serve until the expiration of their terms or until their successors have been appointed.

(D) Vacancies occurring for reasons other than expiration of terms shall be filled for the period of the unexpired term by the Board of Commissioners of the Town for in-town members, and by the Franklin County Board of Commissioners for extraterritorial members.

(E) Faithful attendance at the meetings of the Planning Board is considered a prerequisite for the maintenance of membership on the Board. Unexcused absence from three consecutive

meetings shall be deemed adequate reason for termination of membership on the Planning Board by the legislative body. (Ord. passed 8-26-85)

§ 32.52 ORGANIZATION, RULES, MEETINGS AND RECORDS.

The Planning Board shall elect a Chairperson and may create and fill such other offices as it may deem necessary. The term of officers shall be one year or until successors shall have been elected and installed, with eligibility for reelection. Vacancies in officers' positions prior to expiration of terms shall be filled for the period of unexpired term by the Planning Board. The Board shall adopt rules for transaction of its business and shall keep a record of its members' attendance and its resolutions, discussions, findings, and recommendations, which record shall be a public record.

The Board shall hold at least one meeting monthly unless there is no business to be discussed or acted upon, and all of its meetings shall be in accordance with G.S. Chapter 143, Article 33C. A quorum shall consist of three members for the purpose of taking any official action required by this chapter. All members of the Board shall have voting power on all matters of business. However, any member who is a party of interest to matters under consideration by the Board shall declare such interest prior to a vote of the Board on the question, and shall abstain from voting on the question. This provision shall not prohibit such members from participation in discussions of the Board on such matters prior to a vote. (Ord. passed 8-26-85)

§ 32.53 COMPENSATION.

All members of the Planning Board shall serve as such without compensation. Members or employees of the Planning Board, when authorized by the Planning Board, may attend planning conferences or meetings of planning institutes or hearings upon pending planning legislation; and the Planning Board may, by formal and affirmative vote, pay the reasonable traveling expenses incidental to such attendance, within the Planning Board's budget and with the concurrence of the Board of Commissioners of the Town. (Ord. passed 8-26-85)

§ 32.54 POWERS AND DUTIES.

(A) It shall be the function and duty of the Planning Board to make comprehensive surveys and studies of existing conditions and probable future developments and prepare such plans for physical, social and economic development as will best promote the public health, safety, morals, conveniences or the general welfare as well as efficiency and economy in the development of the Town. The Planning Board shall have powers and duties given it by the General Statutes of North Carolina and the Board of Commissioners of the Town, including the power to:

- (1) Make studies of the area within its jurisdiction and surrounding areas;
- (2) Determine objectives to be sought in the development of the study area;

(3) Prepare and adopt plans for achieving objectives;

(4) Develop and recommend policies, ordinances, administrative procedures, and other means for carrying out plans in a coordinated and efficient manner;

(5) Advise the governing body concerning the use and amendment of means for carrying out plans;

(6) Exercise any functions in the administration and enforcement of various means for carrying out plans that the Board of Commissioners of the Town may direct

(7) Perform any other related duties that the Board of Commissioners of the Town may direct;

(8) Accept, receive, and disburse in furtherance of its function any funds, grants, and services made available by the federal government and its agencies, the state government and its agencies, any local government and its agencies and any private and civic sources, with concurrence of the Board of Commissioners of the Town; the Planning Board, with concurrence of the Board of Commissioners of the Town, may carry out contracts with the state and federal government or any agencies thereof under which financial or other planning assistance is made available to the municipality and may agree to and comply with any reasonable conditions that are imposed upon such assistance;

(9) Carry out contracts, with the concurrence of the Board of Commissioners of the Town, with any other city, county, or regional council or planning agency under which technical planning assistance is furnished; and, with said concurrence of the Board of Commissioners of the Town, carry out contracts with any other city, county, or regional planning agency under which it agrees to pay the other local government or planning agency for technical planning assistance;

(10) Conduct such public hearings as may be required to gather information necessary for the drafting, establishment, and maintenance of a development plan for the Town;

(11) Promote public interest in and an understanding of its recommendations, and to that end, it may publish and distribute copies of its recommendations and may employ such other means of publicity and education as it may deem necessary.

(B) The Planning Board shall have no power to incur any debt or obligation of the Town nor shall it have any power to make any expenditure of funds of the Town, unless such funds are specially provided for in the budget of the Town and appropriation made for such purposes by the Board of Commissioners of the Town, or unless the incurring of such other obligation is otherwise approved by the Board of Commissioners of the Town. (Ord. passed 8-26-85)

§ 32.55 ANNUAL REPORT AND BUDGET REQUEST.

The Planning Board shall annually submit to the Board of Commissioners of the Town a written report of its activities, an analysis of the expenditures to date for the current fiscal year, and its requested budget of funds needed for operation during the ensuing fiscal year. The Planning Board is authorized to appoint such committees and to authorize such expenditures within its approved budget as it may see fit, subject to limitations of the fund provided for the Planning Board by the Board of Commissioners of the Town. (Ord. passed 8-26-85)